

Expo Booth Information Guide

Ardek Exhibitions are the official booth contractors for the NEAS Conference 2020. Ardek will be building all the booths at this conference as well as supplying all furniture and audio visual requirements you may need to successfully present at the show.

Booth Specifications – Octanorm Shell Scheme Booths

Stand Size: All booths are standard size of 3m wide x 2m deep. The package includes:



3mx2mx2.5m high shell scheme

Company Fascia name up-to a maximum of 25 characters

3 spotlights per booth

4 AMP electrical socket

Booth Fascia Signage

All booths will be provided with 1 fascia signage to the front of booth

Fascia signs are 80mm high black vinyl lettering pasted on a 220mm white board

Booth Walls:

Exhibition booth walls are hard surface white melamine coated walling set in 40x40mm aluminium profiles.

Booth Flooring:

The booths are built on existing venue carpet floors. Floor upgrades can be ordered with the booth contractor should exhibitors wish

Lighting:

3 spotlights of 50w each are provided on track to each booth

Power:

One 4amp power socket is provided to each booth. Extra power can be ordered directly with the exhibition contractor

Affixing Items on walls:

Since the booth panels are hard surface walling, promotional materials like posters can be fixed to the wall using either Blu Tack or Velcro. If using Velcro both the hook and loop needs to be used.

Hooks, nails and double sided tape are not permitted and any damage to the panels are charged at \$120+GST per panel

Furniture:

All furniture requirements can be ordered directly with the exhibition contractor Ardek Exhibitions.

Form Deadlines:

Exhibition furniture and signage form deadlines is 6th April 2020. Late fees apply.

Note: To submit forms please print, sign and email directly to joel@ardek.com.au

For more information on all your exhibition requirements, please contact

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