

Policy Title
Suspension of a Provider (or Centre)
Policy Category
Quality Endorsement
Policy Objective
To provide a transparent and fair process whereby a NEAS provider's membership may be suspended for a fixed time period.
Policy Statement
The NEAS Board recognises that there are circumstances where a provider's membership may be suspended for a period of time prior to a decision to terminate or otherwise continue their membership.
Circumstances for Suspension
<p>Suspension is considered when the circumstances around a Quality Endorsed member may include but are not limited to a provider's standing in relation to:</p> <ol style="list-style-type: none"> 1. Conduct which is not consistent with NEAS' mission statement and values and may be viewed as questionable by external stakeholders 2. Failure to address critical non-compliances in a reasonable and timely manner 3. Unresolved criminal, regulatory or other legal proceedings against a provider, their directors or employees 4. Registration of the provider is suspended by a government or other registering authority
Procedure for Suspension
<ol style="list-style-type: none"> 1. Information related to circumstances for suspension will be examined by a NEAS Endorsement Committee. The Committee will prepare a recommendation to the NEAS Board. 2. The NEAS Board will consider the circumstances for suspension and the recommendation of the NEAS Endorsement Committee in making a determination. 3. Where the NEAS Board determines that a provider's membership is to be suspended, the provider will be advised in writing. The reasons for the suspension and the timeframe will be outlined. 4. The duration of a suspension is for a minimum of two months.
Outcome of Suspension
<ul style="list-style-type: none"> • The provider will be informed of the decision to suspend them as a NEAS Quality Endorsed ELT centre • The registering authority will be advised of the decision to suspend the provider • The limitations of suspended membership include the removal of member benefits: <ul style="list-style-type: none"> ○ Use of NEAS quality mark from all <u>new</u> marketing and <u>current</u> website and electronic marketing media ○ Removal of the provider from the NEAS website listing and NEAS marketing collateral until suspension outcome is resolved • At its discretion NEAS may conduct a full Quality Review Visit • The provider is required to pay annual NEAS fees
Linked Documents
Policy – NEAS Endorsement Committee
V6 Approved by Patrick Pheasant 21/09/2019