

NOTICE OF 2023 ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting (AGM) of the members of NEAS Australia (National ELT Accreditation Scheme Limited) will be held as a hybrid meeting:

on Thursday, 23 November 2023
at 3-4pm Sydney time
at NEAS HQ, 2/63 Dixon Street, Haymarket NSW 2000 or by Zoom for members outside of NSW
Zoom Registration
link: https://us02web.zoom.us/meeting/register/tZUofuCtqDsjGNcKlKS_DPytSNeXQz9JVABq

AGENDA OF ANNUAL GENERAL MEETING

A. PRESENTATION BY THE BOARD and the CEO

The Chair of the Board will present an overview of NEAS' activities and achievements for the year ended 30 June 2023 and the CEO will discuss plans for the year ahead.

B. PRESENTATION BY THE FINANCE, AUDIT AND INVESTMENT COMMITTEE

The Convenor of the FAIC will present on the Committee's activities for the year ended 30 June 2023.

C. PRESENTATION BY THE ENGAGEMENT AND MARKETING COMMITTEE

The Convenor of the EMC will present on the Committee's activities for the year ended 30 June 2023.

D. PRESENTATION BY THE ADVISORY COUNCIL

The Convenor of the Advisory Council will present on the Council's activities for the year ended 30 June 2023.

E. CONSIDERATION OF REPORTS

The Financial Report, the Directors' Report and the Independent Audit Report for the year ended 30 June 2023 (Reports) will be included in the Annual Report which will be available for any member that elects to receive a copy at the AGM.

A copy of the report can be found here: <https://neas.org.au/about/annual-reports/>

F. QUESTIONS AND COMMENTS

Following the consideration of Reports, the Chair will give members a reasonable opportunity to ask questions about or comment on the management of NEAS.

With the Auditor present at the meeting, the Chair will also give members a reasonable opportunity to ask the Auditor questions relevant to:

- (a) the conduct of the audit;
- (b) the preparation and content of the Independent Audit Report;

- (c) the accounting policies adopted by NEAS in relation to the preparation of the financial statements; and
(d) the independence of the Auditor in relation to the conduct of the audit.

The Chair will also give the Auditor a reasonable opportunity to answer written questions submitted by members that are relevant to the content of the Independent Audit Report or the conduct of the audit.

G. ITEM FOR APPROVAL: RESIGNATION/ APPOINTMENT OF AUDITOR EXPLANATORY STATEMENT

In accordance with section 328B (1) of the Corporations Act, the company has received a nomination from University of Sydney for Bentleys Sydney Audit Pty Ltd to be appointed as auditors with effect from the end of the 2023 Annual General Meeting.

Bentleys Sydney Audit Pty Ltd has consented to act. Accordingly, approval will be sought from members for the chief appointment. The Directors unanimously recommend that Members vote in favour of this Resolution.

The Directors of National ELT Accreditation Scheme Ltd also confirm:

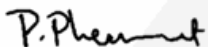
- a. there are no disagreements between the auditor and the management or Directors of the public company (as defined in RG26); and
- b. there are no reasons that give rise to an inability to complete the audit under the Corporations Act 2001 or the National Consumer Credit Protection Regulations 2010.

RESOLUTION

To consider and, if thought fit, pass the following resolution as an ordinary resolution of members of the Company.

That Bentleys Sydney Audit Pty Ltd be appointed as auditors of the company.

By order of the Board.



Dr Patrick Pheasant
Chief Executive Officer and Public Officer
NEAS Australia (National ELT Accreditation Scheme)
Dated: 23 October 2023